Course Specification

Published Date:	10-Nov-2023
Produced By:	Multi Type Usr Record For All Personnel
Status:	Validated

Core Information

Awarding Body / Institution:	University of Wolverhampton		
School / Institute:	Institute of Health		
Course Code(s):	NH142Z31UV	Part-time	1 Years
Course Title:	Postgraduate Certificate in Fundamentals of General Practice Nursing		
Hierarchy of Awards:	University Statement of Credit Fundamentals of General Practice Nursing		
Language of Study:	English		
Date of DAG approval:	17/Jan/2024		
Last Review:			
Course Specification valid from:	2022/3		
Course Specification valid to:	2028/9		

Academic Staff

Course Leader:	Mrs Lisa Clarke
Head of Department:	

Course Information

Location of Delivery:	University of Wolverhampton
Category of Partnership:	Not delivered in partnership
Teaching Institution:	University of Wolverhampton
Open / Closed Course:	This course is open to all suitably qualified candidates.

Entry Requirements:

Entry requirements are subject to regular review. The entry requirements applicable to a particular academic year will be published on the University website (and externally as appropriate e.g. UCAS

- Applicants will hold live registrant status as an adult registered nurse / child registered nurse/ specialist community public health nurse, on the Nursing and Midwifery Council register.
- Applicants must be new to General Practice Nursing: within 12 months of employment. This will need to be verified by the GP employer within a reference of support to study.
- Evidence of a valid enhanced adult/child Disclosure and Barring Service check within 3 years of start of the course and occupational health clearance by GP employer, which needs to be validated in accordance with University of Wolverhampton admissions policy.
- Applicants will normally have a first degree, BSc (Hons) at 2.2 or above (in a relevant subject, or equivalent). Minimum of 60 credits at level 6 (studied within the last 5 years).
- Be employed as a general practice nurse by the start of the course.
- You will require a practice assessor and practice supervisor who are registered professionals within the field of General Practice and meets the NMC standards for assessment and supervision (2018).

Please note: You must provide information to satisfy all of the above criteria on application for the course. If you cannot provide this information, your application will not be processed

Distinctive Features of the Course:

Many students undertaking this award will have a preference to study a module at a time in order to build confidence and knowledge in the general practice setting. Therefore, the design of this award is to allow the student to gain knowledge and skills through the provision of the three modular approaches, to allow synthesis of theory to practice; a period of consolidation practice weeks are provided between each module.

Students accessing this course will be from a wide range of areas within the West Midlands. Networking between students is encouraged and considered to be a strength of the course as evidenced in previous level 6 student course evaluations. Therefore, the course is run concurrently with the level 6 Advanced Diploma in General Practice Nursing.

Practice assessors are encouraged to participate in induction and assessor network forums held once per module.

The course has a designated full-time member of staff who acts as course and module leader and who has expertise in this specific field of practice that the student is studying. In addition, staff within the teaching team have engaged in research, published book chapters and journal articles within the field of community nursing and public health, act as external examiners for other HEI's and are active members of national / professional groups and forums.

Educational Aims of the Course:

The course aims to:

- Equip the General Practice Nurse with underpinning theoretical knowledge and development of clinical skills to deliver person-centred care to individuals, practice population and communities.

- Encourage academic and clinical practice development for professional lifelong learning.
- Develop a critical understanding of the complexities that challenge individuals' health and discuss primary care services available to support the health and wellbeing of the population.
- Develop a proactive, reflective, and competent healthcare practitioner to utilise an evidence- based approach for practice and public protection across the life course.
- Promote the ethos of partnership working with other health and social care practitioners, service users, carers, and families.
- Appraise the scope and limitations of individual knowledge and skills and examine where learning has been applied to primary care practice.

The course satisfies the core capabilities as set out in NHS Health Education England Primary Care and General Practice Nursing Career and Core Capabilities Framework (2022) and RCGP competency framework for General Practice Nursing (2015).

Intakes:

January

Major Source of Funding:

Office for Students (OFS)

Tuition Fees:

Tuition fees are reviewed on an annual basis. The fees applicable to a particular academic year will be published on the University website.

Year	Status	Mode	Amount
2021/2	H	Full Time	£3400.00
2021/2	H	31	£3400.00
2022/3	H	Full Time	£
2022/3	H	31	£

PSRB:

None

Course Structure:

January (Part-time)

Module	Title	Credits	Period	Type
7NH097	Introduction to the Concepts in Fundamentals of General Practice Nursing	20	INYR	Core
7NH098	Appraising Fundamental skills in General Practice Nursing	20	CRYRA	Core

January (Part-time)

Module	Title	Credits	Period	Type
7NH099	Advancing Fundamental Skills in General Practice Nursing	20	INYR	Core

Please note: Optional modules might not run every year, the course team will decide on an annual basis which options will be running, based on student demand and academic factors, to create the best learning experience.

Learning, Teaching and Assessment

Academic Regulations Exemption:

Section 1.2.3 - The course will be delivered via a revised academic calendar to align with the recruitment expectations of our partner organisations. This course will also have a shared timetable with the level 6 Advanced University Diploma in Fundamentals of General Nursing Practice and so course resources can be shared. This will also allow for peer-to-peer support throughout the course.

Approved by AFRSC 19th July 2023

Effective from 01/01/2024

Reference Points:

Academic Regulations 2022 -23

UK Quality Code for Higher Education

Qualifications and Credit Frameworks

Subject Benchmark Statements

University Policies and Regulations

Equality Act (2010)

Overview of Assessment:

As part of the course approval process, the course learning outcomes were mapped to each of the modules forming the diet of the programme of study. This process confirmed that all course learning outcomes can be met through successful completion of the modules. This mapping applies to the final award as well as to all of the intermediate awards.

Learning Outcomes	Modules
CERTHE01 Demonstrate a systematic understanding of knowledge, and a critical awareness of current problems and/or new insights, much of which is at, or informed by, the forefront of your academic discipline, field of study or area of professional practice with a conceptual understanding that enables the student: • to evaluate critically current research and advanced scholarship in the discipline • to evaluate methodologies and develop critiques of them and, where appropriate, to propose new hypotheses.	
CERTHE02 Demonstrate a comprehensive understanding of techniques applicable to your own research or advanced scholarship and ability to continue to advance your knowledge and understanding, and to develop new skills to a high level.	
CERTHE03 Demonstrate originality in the application of knowledge, together with a practical understanding of how established techniques of research and enquiry are used to create and interpret knowledge in the discipline	
CERTHE04 Ability to deal with complex issues both systematically and creatively, make sound judgements in the absence of complete data, and communicate your conclusions clearly to specialist and non-specialist audiences	
CERTHE05 Demonstrate self-direction and originality in tackling and solving problems, and act autonomously in planning and implementing tasks at a professional or equivalent level.	
CERTHE06 Demonstrate the qualities and transferable skills necessary for employment requiring: • the exercise of initiative and personal responsibility • decision-making in complex and unpredictable situations • the independent learning ability required for continuing professional development.	

Teaching, Learning and Assessment:

The course runs over 52 weeks and is delivered alongside the Advanced Diploma in General Practice Nursing programme includes.

- An Induction Day at the university
- Three modules across semesters 1,2, and 3 through a 1 full day alternate weeks - taught provision at the university and
- Supervised clinical practice hours (minimum 24 hours per module)

We will guide and support your learning using a blended learning approach including:

Theoretical Activities: The theoretical aspects of the award will comprise of the following learning activities:

- Lectures using a variety of interactive learning methods that are supported by digital technology to enhance your learning.
- Debate and dialogue – the University virtual learning platform will provide a forum for you to engage in dialogue with other students in your group as well as the lecturers.
- Case studies
- Group work activities where you will have the opportunity to discuss your personal experiences and reflections on timetabled topics.
- Skills workshops

Practice Learning – There will be supervised teaching and assessment in practice in order for you to become knowledgeable and skilled in this professional role. You will be supervised by a practice - based assessor/ supervisor who will support and guide you through the process along with providing constructive feedback

on your development. You will be expected to maintain a practice document where you will benchmark your existing knowledge and competence and map your development against the RCGP GPN Competency template. This will show progression of knowledge and skills through to independent practice.

Independent and self-directed learning – this is an important aspect of post graduate study and throughout the modules you will be encouraged to become an independent learner, able to decide what to learn and how best to achieve this considering your prior learning and experiences.

Assessment: there will be two components to your assessments for each module; component one will be a theoretical element. Different assessment methods have been utilised in order to bring a variety to the course overall and meet the different learning styles of students, these include:

Component One

Module 1: A narrated presentation of a case study where you will be required to critically appraise the role of the GPN in the management of a care episode of a patient you have consulted with in General Practice.

Module 2: written public health focused essay 3,000 words.

Module 3: a 3,000 words reflective essay that critically explores the development of the GPN role.

Component Two will be the submission of a portfolio of achievement of formative and summative clinical skills. This follows RCGP core competency framework (2015).

You will be assessed at level 7; you will be offered the opportunity to submit through Turnitin for formative assessment and feedback.

You will receive feedback on your progress throughout your course. Feedback on formative (developmental work) will be provided through peer review, verbal feedback on skills performance and group/individual presentations and, in some instances written feedback will be provided. Feedback on summative assessments will be provided in written form on electronically submitted work in canvas.

Module development and teaching, learning and assessment strategies have been informed by the University's Inclusive Framework: Curriculum Design and Delivery (see Inclusive Framework: principles and sub-principles (wlv.ac.uk)

Assessment Methods:

At the University of Wolverhampton, a variety of modes of assessment will be used to support and test your learning and progress and to help you develop capabilities that are valued beyond your University studies and into your working life. Your course may include a variety of assessment activities:

Written examinations (including online examinations, open and closed book examinations and quizzes)
Coursework (for example, essays, reports, portfolios, project proposals and briefs, CVs, poster presentation)
Practical (for example, oral and video presentations, laboratory work, performances, practical skills assessment)

In the final year of your undergraduate degree, and at the end of your postgraduate degree, you are likely to be expected to write an extended piece of work or research, such as a dissertation or a practice-based piece of research.

Student Support:

General University support

The University Library is the key source of academic information for students. The Library provides access to a wide range of online information sources, including e-books, e-journals and subject databases as well as printed material. Study spaces are available in each of our libraries, including social, quiet and silent areas. In addition to our day to day 'on campus' support, please use our 24/7 online chat service Library Assist.

The University Library also provides students with academic skills support via the Skills for Learning programme. Students can attend workshops or ask for one-to-one help with topics such as academic writing and referencing. This support is available both on campus and online from Skills for Learning.

Student Support

The University Student Support website offers advice on a variety of matters linked to Health and Wellbeing.

Please contact the Team to:

- discuss disability or specific learning difficulty support
- access advice and support for a mental health condition
- access information about supporting your mental health and wellbeing
- connect with our Chaplaincy service
- seek advice on funding and financial support
- seek advice as a D/deaf or hearing impaired student

Working in partnership with you

The pathway towards achieving your PGCert is one with highs, lows and everything in between. However, you are not alone! Obtaining your qualification is a partnership between the University and you. This student charter sets out what you are expected to give and what you gain by involving yourself in as much as possible. All of our support mechanisms are enshrined in the Student Charter:- Student Charter - University of Wolverhampton (wlv.ac.uk)

ASK@WLV is the first point of contact for all student queries and can be accessed any time online and over the phone or on-campus, Monday to Friday, from 10am to 5pm. We can help you access wellbeing support services, complete your enrolment and module registration, and understand your course's rules and regulations. Our friendly and knowledgeable team of advisors are here to help you get the support you need to make the most out of your time at university. If you have any questions, need help or advice then ASK@WLV is there for you: www.wlv.ac.uk/current-students/askwlv/.

Course Specific Support

Personal Tutors

You will be allocated a personal tutor at the start of your course with whom you will build and develop a relationship to help you work towards achieving the course learning outcomes. Your personal tutor will meet with you on a regular basis (at least three times per academic year) in order to offer support, identify if you are making satisfactory progress and to offer support if you are at risk of withdrawal. Your personal tutor will assist you in your personal and academic development, planning and progression as well as helping you liaise with other staff and support facilities in their Faculty and the wider University. You can find out who your personal tutor is by visiting e:Vision.

Module leaders

Your module leaders are your first point of contact for everything module related whether that's help with a particular part of the module or advice on how to complete the assessment. Module leaders will usually be able to schedule a meeting with you via phone, WebEx or Skype. A list of module leaders is available in your Course Guides, along with their contact details.

Course leaders

The course leader has overall responsibility for your course and the enrolled students. They monitor the quality of the course through course committees which collect feedback from staff and students. They manage the academic programme of study and are responsible for reporting any issues raised and examples of good practice.

Student Enabling Tutors

The Faculty Student Enabling Tutor (FSET) liaises with the Student Support and Wellbeing (SSW) department

regarding provision for specific disabilities and disseminates information from the SSW on any identified learning needs. The FSET monitors requests for, and provision of, specific examination and assessment arrangements. The FSET takes a pro-active role in monitoring the welfare and academic progress of disabled students within the school.

We offer a variety of learning resources to help you progress. Our virtual learning platform 'Canvas' will hold learning resources, reading lists and all course material for each module.

Practice Assessor

You will be supported by a work-based Practice Assessor. This person must be a registered Nurse and holds experience in General Practice Nursing. They will assess your practice learning. They must be identified during the application process for the course and will service as a point of contact for your Academic Assessor.

Practice Supervisor

Within General Practice you will be part of a multi-disciplinary team who you will be able to learn from. Supervisors in practice will be able to support your learning and provide feedback of your attainment to your designated Practice Assessor.

Academic Assessor

You will be allocated an academic assessor at the start of the course with whom you will build and develop a therapeutic relationship. They will support your development of knowledge and skills and offer guidance and support for you and your practice assessor / supervisor.

Employability in the Curriculum:

This course has been developed in conjunction with practice partners and service users in order to reflect the increasing and rapidly changing complex environment in which health care takes place. The educational philosophy of the course aims to develop and demonstrate the qualities and transferable skills necessary for employment within general practice requiring:

- The exercise of initiative and personal responsibility
- Decision-making in complex and unpredictable situations
- The independent learning ability required for continuing professional development.

Throughout the course you will have the opportunity to develop and demonstrate a number of key skills to enhance your current and future employability within General Practice, some of these are listed below:

- Working effectively as part of a group and being involved in inter-professional working practices and educational opportunities.
- Demonstrate teamwork, leadership skills and be able to manage and resolve conflict.
- Be independent and self-directing in your own learning.
- Develop effective communication skills both written (via reports etc.) and oral (through formal presentations).
- Problem-solve and make sound judgements and complex decisions.
- Develop IT skills (which include use of virtual learning environments etc.)
- Time management and show the ability to be able to prioritise.
- Manage change and seek out innovative opportunities in order to enhance practice and service delivery.

This reflects the graduate characteristics detailed in the University's Graduate Attributes Framework (see Graduate Attributes Framework)

Completion of the course will enable you to competently practice as a General Practice Nurse at a fundamental post graduate level of practice. Competencies gained within this course will enable you to meet the workforce demands within General Practice and Primary Care enhancing your employability.